

## **HESSAY PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON THURSDAY 10 JANUARY 2008**

**Present:** Cllrs Roger Hildreth, Nick Booth, Amanda Carlyle, and Scott Jefferson. Also present were eight members of the public and the Clerk, James Mackman.

In the absence of the Chairman, Councillor Hildreth took the Chair and conducted the meeting.

#### **PUBLIC PARTICIPATION**

None.

#### **08.001 - DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None

#### **08.002 - TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from City Councillor Ben Hudson. The Clerk read a letter of resignation from Neil Huntington. The Councillors agreed that Neil should be sent a letter thanking him for his work for the village in general and the Parish Council in particular. The Clerk informed the Councillors on the legal process for replacing Neil. It starts with a notice on the notice board advertising a vacancy and asking if residents wish to have a by-election. The whole process is supervised by the City Council.

#### **08.003 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 NOVEMBER 2007**

The minutes of the meeting held on 15 November 2007, having been circulated and read, were accepted and signed as a true record.

#### **08.004 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 DECEMBER 2007**

The minutes of the meeting held on 20 December 2007, having been circulated and read, were accepted and signed as a true record.

#### **08.005 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

City Councillor Ben Hudson was unable to attend the meeting.

#### **08.006 – TO RECEIVE A REPORT ON THE VILLAGE QUESTIONNAIRE ON**

##### *(a) Parish Land*

Councillor Carlyle said that 20 questionnaires had been returned to date. As some questionnaires had just been delivered to residents it was expected that there were many more to be returned. Councillor Carlyle proceeded to give details of the responses to the various questions asked in the questionnaire. It was agreed that a note be delivered to all the houses in the village to remind people to return their questionnaires.

##### *(b) Cycle routes*

Councillor Booth gave an outline of the responses to the questionnaire on the cycle routes. There had been some strong reactions to the proposals. Many people had said that the A59 route was a good idea in principle but that it would be dangerous. Councillor Booth is going to speak to Barry Otley who has experience of cycle routes and he will report back to the March meeting.

Apparently there are some cycling initiatives in being such as the National Cycle Route which has a known gap in the National Network in our area. **(Action Councillor Booth)**

**08.007 - PARISH COUNCIL LAND**

It was agreed to defer discussion on this subject until the responses to all the returned questionnaires have been analysed.

**08.008 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION**

Councillor Carlyle read the article she had prepared for inclusion in the Parish Magazine. The Councillors agreed that the article should be published.

**08.009 - TO DISCUSS PROTECTION FOR THE HESSAY/UPPER POPPLETON BOUNDARY STONE**

Councillor Hildreth gave a brief history of the boundary stone which had been erected in the 18<sup>th</sup> century. In the 1930s the inscriptions were recarved as the original inscriptions had been worn down by cattle rubbing against them. The stone is not upright. It is currently lying at an angle. It has no protection from cattle. It was agreed in principle that the stone should be put upright and steps taken to protect it. It was agreed that the Clerk should ask the City Council for advice. The subject is to be discussed at the March meeting. **(Action Clerk)**

**08.010 - FINANCE**

*(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 10 January 2008. The report reflected the receipts and payments (net of VAT) below. The bank balances at 10 January were:

Current Account	£100.00
Business Money Manager Account	£4,452.56

*(b) To agree accounts for payment (net of VAT);*

13	Linda Cariss	Internal audit fee	£80.00
14	Mazars	External audit fee	£50.00
15	J P Services	Creating an island in the pond	£100.00
16	Zurich Municipal	Insurance premium	£205.00
17	James Mackman	Clerk's salary net – November & December	£244.34
18	Post Office Ltd	Income Tax	£68.86
19	James Mackman	Clerk's expenses	£12.20

*(c) To receive a report on income received*

HSBC	Bank interest	£27.85
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*(d) To agree the renewal of the Parish Council's insurance cover - £205*

It was resolved that the insurance premium of £205.00 be paid.

*(e) To consider the Budget for 2008-09 and set the precept*

After due discussion and debate it was agreed that the budget as presented by the Clerk should be accepted and that the precept be set at £2,600.00 for the year to 31 March 2009.

*(f) To agree the Internal audit review procedure*

The Clerk said that he was preparing a document for discussion with Councillor Carlyle.

### **08.011 - CLERK'S REPORT:**

(a) *Progress on the "No Access to the Industrial Park" signs at the end of Mill Lane (Min. 07.074) - (Sep 07)*

The Clerk showed a copy of the signage suggested by the City Council and this was accepted by the Councillors. The City Council is to be asked to arrange for the signs to be installed. **(Action Clerk)**

(b) *Progress on the consideration of a draft Contract of Employment for the Clerk (Min 07.077) - (Sep 07)*

This has still to be produced. **(Action Clerk)**

(c) *Progress on the installation of new signs in Main Street and Shirbutt Lane (Min. 07.074) - (Sep 07)*

It was reported that all but one of the proposed signs had been installed. The Clerk is to ask when the remaining sign is to be installed. **(Action Clerk)**

(d) *Progress on the 30mph limit in Shirbutt Lane (Min. 07.074) - (Sep 07)*

Parish Councillors and the Clerk met with City Council Officers on 21 November to discuss the subject of the 30mph limit when an exchange of ideas took place. It was reported that the subject of the 30mph limit is to be discussed by City Councillors on 17 March.

### **08.012 - PLANNING APPLICATIONS**

*To note Local Authority Planning Decisions*

It was noted that the following planning application had been approved by the City Council.

Ref: 07/02653/FUL – Replacement conservatory to rear at 5 New Road by Mr & Mrs Edwards.

### **08.013 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*08.013.1 - The Clerk read or referred to the following items of correspondence*

(a) A letter from the City of York Council giving details of the Council Tax Base for 2008/09

(b) A new Register of Electors operative from 1 December 2007

(c) A letter from Halifax plc stating that the appropriate form to reclaim the tax it deducted in error from interest paid will be sent to the Parish Council

(d) From the Marston Moor Internal Drainage Board - an Audit completion notice for the Parish notice board

*08.013.2 - It was agreed that the correspondence received since the November Parish Council meeting, as listed below, be circulated to the Councillors*

(a) CE Electric UK - Information leaflets

(b) YCVS - York Voluntary Voice - Dec 07 - Jan 08

(c) York Open Planning Forum - Newsletter - December 2007

### **08.014 - TO RECEIVE COUNCILLORS' COMMENTS**

It was agreed that Councillor Carlyle be given a key for the Parish Council notice board.

It was agreed that only minutes agreed at a subsequent Parish Council meeting would be made available to the general public.

### **08.015 - TO AGREE THE DATE OF NEXT MEETING AS THURSDAY 13 MARCH 2008 AT 7.30PM**

The date of the next meeting was agreed as Thursday 13 March 2008

There being no more business the meeting was formally closed at 9.07 pm.

Chairman.....

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