

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 11 JANUARY 2012

Present: Councillors Mark Barratt (Chairman), Helen Candy, Andrew Hardcastle, Roger Hildreth and Penny Taylor. Also present were City Councillor Chris Steward, two members of the public and the Clerk, James Mackman.

PUBLIC PARTICIPATION

None.

12.001 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Hildreth declared a personal interest in the subject of the willow tree which needs attention.

12.002 - TO RECEIVE APOLOGIES FOR ABSENCE

All Councillors being present there were no apologies.

12.003 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9 NOVEMBER 2011

The minutes of the meeting held on 9 November 2011, having been circulated and read were accepted and signed as a true record.

12.004 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Chris Steward said that he didn't have anything to report in particular.

12.005 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) Registration of Parish Land - To receive an update and make appropriate decisions

Councillor Hardcastle has produced plans of the Parish Council-owned areas ready to be attached to the statutory declarations which are being collected. When these have been completed they will be presented to the appointed solicitor who will be consulted about registering the Parish Council-owned land with the Land Registry. A sum of £600 was set aside for solicitor's fees.

(b) General maintenance of the pond area

It was reported that the area is looking tidy. Councillor Hildreth said that the grass alongside the new fence at Willow Garth had been sprayed in preparation for the hedge which is due to be planted.

The snowdrops have yet to be planted.

(c) To agree payment for cutting the grass in the pond area for 2011

It was agreed to pay Stuart Cariss the sum of £200 for cutting the grass in the pond area during 2011. The councillors accepted Stuart's offer to maintain the level of grass cutting in the forthcoming year for the same sum.

(d) Allotments

Councillor Hardcastle has agreed to rent the last allotment.

(e) To discuss Yorventure's response to the use of BTCV in clearing Willow Garth

It was agreed that the response would be fully discussed at the March Parish Council meeting so giving Councillors time to consider the subject.

(f) Other areas

- i. It was reported that a willow tree in Willow Garth had shed a limb and has bracket fungus. Two tree surgeons had been consulted as to whether the tree was safe, quotations for the removal of the tree were considered. It was agreed that the tree should be removed. T Hirst was appointed to remove the tree at a cost of £500.
- ii. It was agreed to delay buying the bird and bat boxes.
- iii. Councillor Hildreth said that he has ordered the hawthorn plants.

12.006 - TO RECEIVE AN UPDATE ON THE PROVISION OF A PLAYING FIELD IN THE VILLAGE

There had been no responses to the request in the recent Newsletter for land for a playing field. It was agreed not to pursue this subject.

12.007 - PLANNING APPLICATIONS

(a) To consider the following planning application

Ref: 11/03102/FUL – Single-storey side extension (resubmission) at Rose Cottage, Shirbutt Lane by Mr Gary Kaye.	No objections subject to off-road parking being provided within the applicant's property on account of the property being opposite the Low Moor Lane, Shirbutt Lane junction.
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(b) To note Local Authority Planning Decisions

There were no planning decisions to report.

12.008 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION INCLUDING REVIEWING PROGRESS ON THE PROPOSED WEBSITE

- (a) Councillor Candy reported that the newly designed Hessay Parish Council website is now in the public domain. It can be found at www.hessay.org. The website includes details about the Parish Councillors and the Rural West York Ward's City Councillors, minutes from January 2006 to date, the Annual Reports from 2007 to 2011 and the Annual Returns for 2009 to 2011. Also included are details of current planning applications, the agenda for the current Parish Council meeting and Newsletters from July 2011. There is a feedback form and a request form for subscribing to Newsletters.
- (b) It was agreed that the website would be enhanced by the inclusion of some photographs. A request for photographs will be made in the next Newsletter
- (c) The latest Newsletter was circulated on 17 November 2011.

12.009 - TO DISCUSS ROAD AND PATH SWEEPING, POTHOLE, BROKEN SIGNS AND THE STATE OF THE FOOTPATH IN NEW ROAD

The footpath in Shirbutt Lane is now half overgrown with grass. The grass needs to be trimmed back to expose the whole width of the path. The City Council is to be asked to carry out the work. **(Action Clerk)**

It was noted that there had been a team of litter pickers on the A1237 ring road recently. The question was raised as to when the litter pickers will tackle the litter on the A59.

12.010 – TO DISCUSS THE SUBJECT OF THE A59/NEW ROAD JUNCTION

It was reported that some of the planned signage has been done. Markings to the road are still to be completed.

12.011 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

4 Nov	Autocrime	Catalytic convertors taken	Industrial Estate
26 Nov	Burglary other	Roll of lead taken from insecure shed	Shirbutt Lane

PCSO Colley reported that crime in Rural West York is 36% down on last year.

12.012 - TO CONSIDER A RESPONSE TO THE LOCAL DEVELOPMENT FRAMEWORK

The LDF report had been circulated to all Councillors. It was agreed that, as there was no reference to Hessay in the report, no further action would be taken.

12.013 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 11 January 2012. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 11 January were:

Current Account	£500.00
Business Money Manager Account	£9,155.15

(b) To agree accounts for payment

123	Zurich Municipal	Annual insurance premium	£225.00
124	James Mackman	Clerk’s salary net – December & January	£260.64
125	Post Office Ltd	Income tax – December & January	£64.40
127	James Mackman	Expenses including SLCC subscription £17.32	£26.57
128	Linda Cariss	Internal audit	£80.00

(c) To receive a report on income received

HSBC	Bank interest	£1.07
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(d) To agree to pay a proportion of the Clerk’s SLCC subscription

It was agreed that the Parish Council would pay £17.32 towards the total of this year’s subscription of £157.00.

(e) To agree to pay the insurance premium for the year

It was agreed to pay this year’s insurance premium of £225.00.

(f) To consider the Budget for 2012-2013 and set the precept

The Councillors considered the proposed budget that the Clerk had circulated prior to the meeting. After a review of all the discretionary and non-discretionary items it was resolved to set the precept at £2,750 for the financial year 2012-13. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

It was noted that the money made available for the village Christmas tree was not taken up.

12.014 - CLERK'S REPORT:

(a) *Progress on the repairs to the pavement outside No. 6 Main Street (Min. 11.111a) – (Nov 09)*

There was no progress to report on this subject.

(b) *Progress on the repairing of potholes in New Road (Min. 11.111c – (Jul 11)*

It was reported that at least one of the potholes in the footpath had been repaired but one remains to be done.

12.015 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

The Clerk referred to the following items of correspondence

- (a) Confirmation from the Information Commissioner's Office of the Parish Council's entry in the Register
- (b) A letter from Julian Sturdy MP informing the Parish Council that the meeting due to be held on 23 February has been postponed until 29 March. Two Councillors said they would attend the rescheduled meeting
- (c) A request for a donation from the South Cleveland Heart Fund. The Clerk explained that the Parish Council has no power to make a donation to this Fund

It was agreed that the correspondence received since the November meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - January 2012, Issue 79
- (b) CPRE/NALC - Planning Explained booklet
- (c) CYC - Council Tax Base 2012-13
- (d) YLCA - White Rose Update - November 2011

12.016 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

Attention was drawn to an article that had appeared in Country Air about rural communities' co-operatives for buying heating oil. Details are to be included in the next Newsletter.

Items for the next agenda

- (a) Complaints procedure
- (b) FOI on website
- (c) Future use of the Parish Council's Christmas tree lights
- (d) Tremendous
- (e) Internal auditor's report

12.017 - TO AGREE THE DATE OF NEXT MEETING AS WEDNESDAY 14 MARCH 2012 AT 7.30PM

It was agreed to hold the next meeting on 14 March 2012 at 7.30pm,

There being no more business the meeting was formally closed at 9.45pm.

Chairman.....

Date.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX
Telephone 01904 781752 - Fax 0871 4331325 - email jmackman@tesco.net