

## **HESSAY PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD AT 8.00PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 13 MAY 2009**

**Present:** Councillors Nick Booth (Chairman), Mark Barratt, Penny Taylor and Phil Wood. Also present were twelve members of the public and the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

None.

#### **09.051 – ELECTION OF CHAIRMAN**

Councillor Booth was proposed and seconded and unanimously elected as chairman.

#### **09.052 - TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Booth signed the Declaration.

#### **09.053 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

It was unanimously agreed that Phil Wood be co-opted on to the Parish Council. Councillor Booth welcomed Dr Wood as a Parish Councillor. Councillor Wood signed his Declaration of Office.

#### **09.054 – ELECTION OF VICE-CHAIRMAN**

As the previous Vice-Chairman, Councillor Hildreth, was not present decision on this subject was deferred.

#### **09.055 - DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None.

#### **09.056 - TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Roger Hildreth.

#### **09.057 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 MARCH 2009**

The minutes of the meeting held on 11 March 2009, having been circulated and read, were accepted and signed as a true record.

#### **09.058 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27 MARCH 2009**

The minutes of the meeting held on 27 March 2009, having been circulated and read, were accepted and signed as a true record.

#### **09.059 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

No City Councillor was present.

#### **09.060 – TO MAKE DECISIONS ON PARISH COUNCIL LAND**

(a) *The village pond*

i. *Sign*

It was reported that the sign had been ordered.

ii. *Lifebelt*

It was confirmed that, following discussion and debate at the previous meeting, a lifebelt is not required.

iii. *Registration of the pond area as a Village Green*

It was agreed to ask the YLCA what legal resources are available to Parish Councils wishing to register land as a Green. **(Action Clerk)**

(b) *Allotments*

(i) *Topsoil*

It was confirmed that the topsoil has been delivered to the allotments. A grant of £300 towards the cost of transporting the topsoil has been received from the City Council. No invoice for the work has yet been received. Councillor Booth agreed to follow up with the haulage contractor. **(Action Councillor Booth)**

(ii) *Vacant plot*

It was reported that one of the allotments is vacant and that a tenant is being sought.

(c) *Parish Council trees overhanging pavements*

Work on this project is in hand. The opinion of a tree surgeon is awaited. **(Action Councillor Barratt)**

(d) *Other areas*

(i) It was reported that there is a gap in the fence next to School House where vegetation has been removed. It was agreed the fence should be fixed and a working party would be organised.

(ii) It was agreed that the area round the above fence would be strimmed twice a year and this should be done when the fence is fixed. **(Action Councillor Booth)**

## **09.061- CHILDREN'S PLAY AREA**

(a) *To discuss the new swing*

Correspondence from the City Council was noted. No further action is to be taken on this subject.

(b) *To discuss the provision of a Christmas tree*

Councillor Booth reported that he had talked to the residents who provide the tree and advised them that they need to clarify the position with regards to health and safety rules with the City Council.

## **09.062 - PLANNING APPLICATIONS**

*To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application:

Ref: 09/00262/FUL – Single-storey glazed-link corridor to create level disabled access at Manor Mews, Main Street by Mr Joe Young.

It was noted that the Local Planning Authority had refused the following applications:

Ref: 08/02578/FUL – Erection of fuel storage depot including 3no storage tanks, office and associated vehicle parking and fencing at Hessay Industrial Estate, New Road by F Peart & Co Ltd.

Ref: 09/00396/FUL – Two-storey pitched roof side extension after demolition of garage at The Old School House, Shirbutt Lane by Mr & Mrs Stephen Readman.

**09.063- TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION**

No report.

**09.064 - TO DISCUSS PROGRESS ON CYCLE ROUTES AND TRANSPORT PROBLEMS**

It was agreed that the Clerk ask the City Council’s Cycling Officer for an update on this subject for the July meeting. **(Action Clerk)**

**09.065 - TO DISCUSS THE RENEGOTIATION OF THE NEDL WAYLEAVE**

In the absence of Councillor Hildreth discussion on this subject was deferred.

**09.066 - TO DISCUSS ROAD AND PATH SWEEPING**

- (a) It was noted that Shirbutt Lane had been swept 4/5 weeks ago.
- (b) It was agreed that the City Council should be asked to remove the nettles growing over the footpath between the Chapel and Field Side House. The hedge from which the nettles grow is owned by Malcolm Hoop and Councillor Booth agreed to ask him if it was his responsibility also. **(Action Clerk and Councillor Booth)**

**09.067 - TO DISCUSS THE INCIDENCE OF POTHoles**

Discussion on this subject was deferred.

**09.068 - TO DISCUSS THE INCIDENCES OF DOG FOULING IN THE VILLAGE**

It was agreed that the City Council be asked to put a “No Dogs Allowed” notice on the gate of the children’s play area. **(Action Clerk)**

**09.069 – TO DISCUSS COUNCILLOR TRAINING**

It was agreed to fund the cost of sending Councillors Taylor and Wood on an appropriate training course for new Councillors. **(Action Clerk)**

**09.070 - FINANCE**

*(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 13 May 2009. The report reflected the receipts and payments (net of VAT) below. The bank balances at 13 May were:

Current Account	£500.00
Business Money Manager Account	£7,270.37

*(b) To agree accounts for payment*

4	Clerk’s salary net – April & May	
6	James Mackman	£262.04
4	Income Tax	
7	Post Office Ltd	£65.40

*(c) To receive a report on income received*

HSBC	Bank interest	£0.68
City of York Council	Grant for topsoil transportation	£300.00
City of York Council	First half year’s precept	£1,350.00

(d) *To agree to subscribe to the YLCA for 2009-10 - £75.00*

It was agreed to subscribe to the YLCA for the current year.

(e) *To consider subscribing to the York Open Planning Forum - £20.00 pa*

It was agreed not to subscribe to this organisation.

(f) *To agree the balance of the Clerk's annual pay increase as per the National Agreement*

The Clerk reported that NALC and the SLCC had accepted the arbitration award of an increase of 2.75% for the year commencing 1 April 2008. It was resolved to implement the increase.

(g) *To agree the Statement of Accounts on the Annual Return*

The Clerk gave an explanation of the figures in the Statement of Accounts on the Annual Return. It was agreed that the Chairman and the Clerk should sign the form.

(h) *To agree the Annual Governance Statement on the Annual Return*

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the questions is "Yes" and the Chairman and Clerk signed the form.

**09.071 - CLERK'S REPORT:**

(a) *Progress on the construction of the island in the pond (Min. 09.042a) - (Jul 07)*

The island has been constructed and birds are nesting on it.

(b) *Progress on City Council advice re the Christmas Tree (Min. 09.032biii) – (Mar 09)*

No progress.

(c) *Progress on moving the telegraph pole outside No. 3 Main Street (Min. 09.040) – (Mar 09)*

No progress.

**09.072 -**

**09.073 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

There were no *minor matters*.

Item for the *next agenda* – the provision of nest boxes.

**09.074 - TO AGREE THE DATE OF NEXT MEETING AS 8 JULY 2009 AT 7.30PM**

Agreed.

There being no more business the meeting was formally closed at 9.42pm.

Chairman.....

Date.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX

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