

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 12 JANUARY 2011

Present: Councillors Nick Booth, Mark Barratt, Roger Hildreth, Penny Taylor and Phil Wood. Also present were two members of the public, and the Clerk, James Mackman.

PUBLIC PARTICIPATION

Stuart Cariss said:

- He believed that the City Council has planted laurel hedging in the children's play area. He thought it would have been better if a native species had been planted.
- The City Council had installed the base for the Christmas tree in the wrong place. Councillor Hildreth said that he thought there was no other place it could have been built.
- Who owns the new Christmas tree lights and where will they be kept?

11.001 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA
None.

11.002 - TO RECEIVE APOLOGIES FOR ABSENCE
All Councillors being present there were no apologies.

11.003 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 NOVEMBER 2010
The minutes of the meeting held on 10 November 2010, having been circulated and read, were accepted and signed as a true record.

11.004 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY
No report.

11.005 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) *The village pond*

i. *Registration of the pond area as a Village Green update*

It was agreed that action on this subject should be pursued vigorously. **(Action Clerk)**

ii. *General maintenance*

It was noted that the post that the gate closes on had been repaired and that the invoice for grass cutting for the season had been received.

(b) *Allotments*

It was reported that the allotment hedge had been trimmed back.

(c) *Registration of Parish Land*

It was agreed that action on this subject should be pursued vigorously. **(Action Clerk)**

(d) *The use of BTCV in clearing Parish Council-owned land.*

The Clerk reported that he had tried again to arrange a meeting with a representative from BTCV. It was agreed that the Clerk should keep trying to make an appointment. **(Action Clerk)**

(e) Other areas

At the July 2010 meeting it was agreed that the Ward Committee be asked to provide £1,000 for fencing along the land in Shirbutt Lane in the 2011-12 budget. The grant was subsequently agreed by the Ward Committee. The Clerk reported that Ward Committee money may be available in the current year. It was agreed to ask the Ward Committee to fund the Shirbutt Lane fencing including some hedging in the current financial year. Councillor Hildreth agreed to measure the length of fencing/hedging to be erected. The Councillors agreed on the dimensions of the posts and railings. The Clerk is to seek estimates for the work and check with the City Council to see if hedges can be included in the grant. **(Action Councillor Hildreth and Clerk).**

11.006 - PLANNING APPLICATIONS

(a) To consider the following planning application

Ref: 10/02771/FUL – Conversion of garage to habitable space at Orchard House, 8 Shirbutt Lane by Mrs Claire Spence.	We do not object to the conversion of the garage to habitable space but we wish to point out that we have serious concerns that the hard standing, as shown as existing, is incorrect. If the hard standing for the two cars were developed it would extend beyond the village development limit.
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following three applications:

- Ref: 10/01690/FUL – Use of residential annex as self-contained flat at first floor level at Manor House Farm by Mr & Mrs R W Watson.
- Ref: 10/01774/FULM – Variation of conditions 5, 9, 14 and 19 of 06/02868/FULM to allow the lake related conditions to be satisfied so that works can commence at North of England Clay Target Centre, Tinker Lane, Rufforth by Philip Thompson.
- Ref: 10/01832/FUL – First floor side extension and conservatory to rear at Applewood, Main Street by Mr Toby Brook.

11.007 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION

Councillor Booth agreed to write a Newsletter. **(Action Councillor Booth)**

11.008 - TO DISCUSS ROAD AND PATH SWEEPING, POTHoles, BROKEN SIGNS AND THE STATE OF THE FOOTPATH IN NEW ROAD

It was reported that some repair work had been done to the surface of the road in New Road and to the footpath to Rufforth.

11.009 - TO DISCUSS LIAISON WITH THE INDUSTRIAL ESTATE

The Clerk reported that he had spoken to the agent for the Industrial Estate thereby establishing a means of communication for the future.

11.010 - TO DISCUSS THE SUBJECT OF THE A50/NEW ROAD JUNCTION

It was agreed that the City Council be asked to clean the bollards in the pedestrian refuge on the A59 as they have become covered with salt and dirt during the recent spell of poor weather. **(Action Clerk)**

11.011 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 12 January 2011. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 12 January were:

Current Account	£643.29
Business Money Manager Account	£8,777.49

(b) To agree accounts for payment

87	R Burniston & Son	Nylon bolts	£14.00
88	Zurich	Insurance premium	£205.00
104	Ken Falkingham	Pond gatepost repair	£36.75
105	Dean Landscapes	Pond area grass cutting for the season	£150.00
106	Mrs L Cariss	Internal audit fee	£80.00
107	Mrs Carlyle	Christmas tree and lights	£123.56
108	James Mackman	Clerk's salary net – December & January	£260.04
109	Post Office Ltd	Income tax – December & January	£65.00
110	James Mackman	Clerk's expenses	£22.62

(c) To receive a report on income received

CYC	Double taxation – pond grass cutting grant	£143.29
HSBC	Bank Interest	£0.90

(d) To receive the internal auditor's report

The Clerk mentioned that the internal auditor had made detailed comments and suggestions about the collection and recording of rents received. It was noted that the points raised have now been dealt with.

The Clerk then read a portion of the internal auditor's report which stated that "I can confirm that in all significant respects the objectives have been achieved throughout the financial year to a standard adequate to meet the needs of the Council. I can report that the standard of the Parish Council's records are such that I have no comments, adverse or constructive to make on this year's audit" The Councillors accepted the report and expressed their thanks to Mrs Cariss, the internal auditor.

(e) To agree to pay a proportion of the Clerk's SLCC subscription

It was agreed that the Parish Council would pay £16.66 towards the total of this year's subscription of £151.00.

(f) To consider the Budget for 2011-2012 and set the precept

The Clerk produced a draft budget which the Councillors considered. After discussion it was resolved to set the precept at £2,750 for the financial year 2011-12. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

11.012 - CLERK'S REPORT:

(a) *Progress on the repairs to the pavement outside No. 6 Main Street (Min. 10.099a) – (Nov 09)*

Councillor Hildreth said he would take a photograph of the pool in the pavement as soon as he could. **(Action Councillor Hildreth)**

(b) *Progress on the installation of bird and bat boxes (Min. 10.099b) – (Mar 10)*

It was reported that two owl boxes have been installed in Thief Lane, one owl box and one bird box in the pond area and one owl box in the area on the opposite side of the road of Shirbutt Lane to the pond.

(c) *Progress on the raising of the sunken manhole covering the road outside Wheatsheaf House (Min. 10.099c) – (Mar 10)*

No progress to report.

(d) *Progress on mending the gatepost by the pond (Min. 10.090aii) – (Nov 10)*

The gatepost has been mended and the invoice paid.

11.013- TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

It was agreed that the correspondence received since the November Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - January 2011 - Issue 73
- (b) CYC - Former sugar factory Local Development Framework
- (c) CYC - Streets Ahead - Winter 2010
- (d) NYCC - Minerals & Waste Development Framework update
- (e) The Royal British Legion - Great Poppy Party Weekend
- (f) YCVS - York Voluntary Voice - December 2010
- (g) YLCA - White Rose Update, November 2010 etc
- (h) YLCA - York Branch meeting 3 February details
- (i) York Open Planning Forum - Newsletter - January 2011 and Newsletter Winter 2010/11

11.014 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None

Items for the next agenda

Bird and bat boxes

11.015 - TO AGREE THE DATE OF NEXT MEETING AS WEDNESDAY 9 MARCH 2011 AT 7.30PM

Agreed.

There being no more business the meeting was formally closed at 9.10pm.

Chairman.....

Date.....

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