

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 14 NOVEMBER 2012

Present: Councillors Mark Barratt (Chairman), Helen Candy, Andrew Hardcastle and Roger Hildreth. Also present were City Councillor Chris Steward and the Clerk, James Mackman.

PUBLIC PARTICIPATION

None.

12.101 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

12.102 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received from Councillor Penny Taylor.

12.103 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 SEPTEMBER 2012

The minutes of the meeting held on 12 September 2012, having been circulated and read, were accepted and signed as a true record.

12.104 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Chris Steward reported that Ward Team meetings are to be held quarterly. There will be no Ward Committee meetings except for the annual meeting.

12.105 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) Registration of Parish Land - To receive an update and make appropriate decisions

Councillor Hardcastle reported that he and Councillor Hildreth have drawn up the Statutory Declarations. They now need to be completed and signed in front of a solicitor.

(b) General maintenance of the pond area

It was noted that a Yorkshire Water vehicle had made ruts in the verge outside the pond area but has accepted responsibility and will make good the damage.

(c) To agree payment for cutting the grass in the pond area for 2012

It was agreed to pay Stuart Cariss the sum of £200 for cutting the grass and keeping the pond area neat and tidy this year.

(d) Willow Garth

i. Provision of a replacement tree for the removed tree.

It was reaffirmed that a replacement tree would be planted towards the end of the year.

ii. Report of working party

Councillor Hildreth will be organising the working party for Willow Garth over the Christmas holiday period. **(Action Councillors Hildreth)**

(e) Allotments

No report

(f) Marking Jubilee trees

No report.

(g) *Other areas*

No report.

12.106 - PLANNING DECISIONS

It was noted that no planning applications have been received since the September Parish Council meeting.

12.107 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION INCLUDING REVIEWING PROGRESS ON THE PROPOSED WEBSITE

(a) The photographs of the village have yet to be incorporated into the website.

(b) It was agreed that another Newsletter should be written. It will be a two-sided A4 Newsletter and be distributed to all households in the village.

12.108 - TO DISCUSS ROAD AND PATH SWEEPING, POTHOLE, BROKEN SIGNS AND THE STATE OF THE FOOTPATH IN NEW ROAD

It was reported that

(a) The gutters have not been swept since the September Parish

(b) The pot holes have been filled in

(c) The chevron sign on the bend near the Foss on Atterwith Lane has been damaged. This is to be reported to the City Council. (**Action Clerk**)

12.109 – TO DISCUSS THE SUBJECT OF THE ENTRANCE TO THE INDUSTRIAL ESTATE IN NEW ROAD

The Clerk reported having contacted the City Council to discuss a site meeting. The Officer said that he would like to have more information before arranging a meeting. The Councillors agreed that they would like to see the entrance widened and the gates set back at an angle so that vehicles can turn in and out easier. (**Action Clerk**)

12.110 – TO IDENTIFY A SUITABLE LOCATION IN WHICH TO USE THE PARISH COUNCIL’S CHRISTMAS LIGHTS.

It was agreed that the lights would go on to the Christmas tree to which the Parish Council has agreed to give the sum of £50 if requested.

12.111 - TO RECEIVE A REPORT ON VILLAGE POLICING

No incidents were reported to the police during September. The following incident was reported in October.

30 Oct	Commercial Burglary	Unit entered. Tools, computer and welder taken	Industrial Park
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12.112 - FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 14 November 2012. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 14 November were:

Current Account	£500.00
Business Money Manager Account	£8,153.46

(b) *To agree accounts for payment*

139 Mazars	External audit fee	£50.00
140 Zurich Insurance	Annual premium	£225.00

141	James Mackman	Clerk's salary net – October & November	£260.04
142	Post Office Ltd	Income tax – October & November	£65.00
143	James Mackman	Expenses	£5.38

(c) *To receive a report on income received*

HSBC	Bank interest	£0.96
City of York Council	Second half year's precept	£1,375.00
Northern Powergrid	Wayleaves	£14.43

(d) *To consider the External Auditor's report*

The Clerk read the External Auditor's report. The auditor had said that a number of items of expenditure should have been added to the Parish Council's asset schedule. Among the items was the Christmas tree that had been bought for Christmas 2011 but had been disposed with after Twelfth Night! It was agreed to note the report but take no action.

12.113- CLERK'S REPORT:

(a) *Progress on the repairs to the pavement outside No. 6 Main Street (Min. 12.096a) – (Nov 09)*

No news on this subject.

(b) *Progress on the clearing of vegetation off the pavement and gutter in Shirbutt Lane (Min. 12.096d) – (May 12)*

It was agreed that Community Payback should be invited to come back in the New Year and clear the remaining section of the pavement and gutter in Shirbutt Lane.

(c) *Progress on refurbishing the seat by the pond (Min. 12.096e) – (Jul 12)*

No progress to report on this subject.

(d) *Progress on the removal of vegetation at the junction of Shirbutt Lane and the A59 (Min. 12.096f) – (Jul 12)*

It was agreed that the vegetation at the corner of the junction does not appear to be causing a problem at the moment. It was agreed that Councillor Hildreth would talk to the Driving School and find out if they were experiencing any problems exiting Shirbutt Lane. (**Action Councillor Hildreth**)

(e) *Progress on the re-siting of the "Hessay Industrial Estate" sign on the A59 (Min. 12.090) – (Sep 12)*

The Clerk said that he had reported the problem with the sign to the City Council just after the September meeting but hadn't received a reply.

12.114 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

12.114.1 - The Clerk referred to the following items of correspondence

(a) H M Revenue & Customs - Real Time PAYE information

(b) An email from the YLCA asking for Councillors' email address should they require Branch papers to be sent to them directly. It was agreed that the current arrangement whereby the Clerk forwards the papers should remain.

12.114.2 - It was agreed that the correspondence received since the September meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - November 2012 - Issue 84
- (b) CYC - Boundary Commission - Parliamentary Boundary Review
- (c) CYC - Electoral Review of York - letter and posters
- (d) Yorkshire and the Humber NHS - Dementia Action Alliance

12.115 - TO CONSIDER MINOR MATTERS

None.

12.116 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

12.117 - TO AGREE THE DATE OF NEXT MEETING AS WEDNESDAY 9 JANUARY 2013 AT 7.30PM

It was agreed to hold the next meeting on 9 January 2013 at 7.30pm. Subsequent meetings will be held on 13 March 2013 and 8 May.

There being no more business the meeting was formally closed at 9.15pm.

Chairman.....

Date.....

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