

## HESSAY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON TUESDAY 26 NOVEMBER 2019

**Present:** Councillors Mark Barratt (Chairman), George Ramshaw and Ann Watson. Also present were one member of the public, City Councillor Anne Hook and the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

None.

#### **19.113 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **19.114 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies for absence were received and approved from Councillor Mike Lord.

#### **19.115 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 SEPTEMBER 2019**

The minutes of the meeting held on 18 September 2019, having been circulated and read, were accepted and signed as a true record.

#### **19.116 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

City Councillor Anne Hook attended the meeting. She mentioned that she had been following up on the problem with potholes in the village.

#### **19.117 – TO DISCUSS THE PROVISION OF BROADBAND PROVISION FOR THE VILLAGE**

It was reported that only two residents had shown interest in the Quickline offer of installing broadband in the village. It needs a minimum of ten before the project can be implemented. It was agreed that details of the service should again be circulated through the Hessay Community Facebook page. **(Action Councillor Ramshaw)**

Quickline are to be asked to carry out a leaflet drop to all houses in the village **(Action Councillor Watson)**

#### **19.118 – TO MAKE DECISIONS ON PARISH COUNCIL LAND**

*(a) Registration of Parish Land - To receive an update*

No further news to report on this subject.

*(b) Hessay Pond including the provision of a picnic table and work to the path*

- i. It was reported that a working party had removed reed mace and thinned out horn weed in the pond. Also, branches hanging over the path had been cut back.
- ii. A working party to replace the path is to be organised in the spring.
- iii. It was agreed that the Ward Committee be asked to contribute funds towards the construction of the new path. **(Action Chairman and Clerk)**

*(c) Willow Garth*

No news to report on this subject.

*(d) Allotments*

The Clerk reported that the rent for the remaining allotment had been received.

*(e) Thief Lane*

No report.

*(f) Sandpit Field*

No report.

*(g) To consider the offer of free trees from the Woodland Trust for planting in the village*

It was agreed that the Parish Council should acquire a pack of trees from the Woodland Trust as and when they become available again. **(Action Clerk)**

### **19.119 - PLANNING APPLICATIONS**

*(a) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application: -

- Ref: 19/01785/TPO - Crown lift to 3m, reduce limb and balance crown of Oak protected by Tree Preservation Order no. CYC140 at The Saplings, 6 Laburnum Farm Close.

It was noted that the Local Planning Authority had decided that the following planning application is not permitted development and that a full planning application would need to be submitted: -

- Ref: 19/01439/ABC3 - Change of use of agricultural buildings to 2no. dwellings under Class Q Part 3 Schedule 2 of Article 3 of The Town and Country Planning (General Permitted Development) Order 2015 (Barn 1) at Glebe Farm Hessay to Moor Bridge.

It was noted that an appeal to the Secretary of State had been made following the City Council's refusal to approve the following planning application: -

- Ref: 19/00969/FUL – Two-storey and single-storey rear extensions (amended scheme) at Dexter House, The Fold.

### **19.120 - TO DISCUSS THE CONDITION OF THE VILLAGE ROADS, VERGES, POTHoles, FOOTPATHS AND SIGNAGE IN THE VILLAGE**

(a) City Councillor Anne Hook agreed to follow-up the reports made to the City Council regarding potholes.

(b) It was reported that the stiles along the footpath between the village and Rufforth are broken. Councillor Hook agreed to ask the City Council's Public Rights of Way Officer to investigate and approved the appropriate repairs. **(Action City Councillor Anne Hook)**

### **19.121 – TO DISCUSS THE PROVISION OF A DEFIBRILLATOR IN THE VILLAGE**

Councillor Ramshaw reported that he and the Clerk had met with a City Council employee who had agreed that there would be no problem with installing the defibrillator on the post in front of the children's playground hedge. The Councillors agreed to accept a CYC quotation of £98 for installing the defibrillator. **(Action Clerk)**

Councillor Ramshaw is to look into the need for training for people who may use the defibrillator. **(Action Councillor Ramshaw)**

### **19.122 – TO DISCUSS PROGRESS ON THE CREATION OF A NEW PARISH COUNCIL WEBSITE**

Progress on this subject is ongoing. A meeting with the proposed administrator of the new website, Councillors and the Clerk has yet to be arranged. **(Action Councillor Barratt)**

**19.123 - TO DISCUSS THE PURCHASE OF A NEW SEAT TO REPLACE THE DAMAGED SEAT IN FRONT OF THE NOTICE BOARD**

Following a note on the Hessay Community Facebook page regarding the Parish Council's decision to purchase a new seat a resident had come forward and offered to make good the existing seat. It was agreed not to pursue the purchase of a new seat for the time being.

**19.124 - TO CONSIDER COUNCILLOR TRAINING**

It was noted that there were no suitable YLCA training courses at the moment.

**19.125 - TO DISCUSS PROGRESS ON AN EVENT TO CELEBRATE VE DAY 2020**

It was reported that there had been no interest expressed in organising a celebration event. It was agreed not to include the item on future agendas.

**19.126 – TO NOTE PROGRESS ON SETTING UP A COMMUNITY SPEED WATCH GROUP**

Councillor Watson reported on a meeting with the Community Speed Watch Co-ordinator and eight residents. Several locations in Main Street were identified but no progress can be made until the appropriate equipment is available which should be in February or March 2020.

**19.127 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The Clerk reported that there had been no incidents reported to the police during the months of September and October.

**19.128 - FINANCE**

*(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 26 November 2019. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 26 November were: -

Current Account	£500.00
Business Money Manager Account	£9,152.89

*(b) To note accounts for payment*

365	Information Commissioner	Annual fee	£40.00
409	James Mackman	Clerk's salary October & November	£296.78
410	HM Revenue & Customs	Income tax – October & November	£74.20
411	James Mackman	Expenses	£7.21

*(c) To receive a report on income received*

HSBC	Bank interest	£2.76
City of York Council	2 <sup>nd</sup> half-year's precept	£1,825.00
Allotment holder	Allotment rent	£20.00
Northern Powergrid	Wayleave	£15.87

*(d) To agree to sign a Direct Debit mandate for future payments to The Information Commissioner*

This was agreed.

*(e) To receive an update on The Pensions Regulator's requirement to re-enrol employees*

The Clerk reported that he had successfully carried out the re-enrolment procedure and had received a letter from the Pensions Regulator confirming the re-enrolment.

(f) *To agree to renew the Parish Council's insurance policy*

It was agreed to renew the Parish Council's insurance with Zurich Municipal. It was noted that there had been no increase in this year's premium.

**19.129 - CLERK'S REPORT:**

(a) *Progress on the filling in of the pothole in front of the Church in New Road (Min. 19.108c)*  
City Councillor Anne Hook is to check on progress on the filling of this pothole.

(b) *Progress on the refurbishment of the notice board (Min 19.108d)*  
Refurbishment is dependent on the seat in front being made good.

(c) *Progress on the request to the York Autograss Club (Min. 19.108e)*  
It was noted that there had been no Club meetings since the September Parish Council meeting, so it had not been possible to make a request.

**19.130 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*19.130.1 – The Clerk referred to the following correspondence received since the September meeting*

- (a) CYC - Volunteer Leaf Clearers posters
- (b) YLCA - VE DAY 75 – 8<sup>th</sup> May 2020 - registering the event
- (c) YLCA - Note of 2.25% increase in subs for 2020-21

*19.130.2 - It was noted that the correspondence received since the September Parish Council meeting listed below had been circulated to Councillors prior to the meeting*

- (a) CYC - Dexter House appeal notice
- (b) Friends of the Earth - 20 climate actions for town and parish councils
- (c) YLCA – Consultation on strengthening police powers to tackle unauthorised encampments
- (d) YLCA - Mid-October White Rose Update
- (e) YLCA - NALC Chief Executive's Bulletin
- (f) YLCA - New Guide to Tackle Loneliness
- (g) YLCA - White Rose Update - November 2019, Advice Note 28 - bullying
- (h) YLCA - Woodland Trust tree offer

**19.131 - TO CONSIDER MINOR MATTERS**

None.

**19.132 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

None.

**19.133 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting would be held at 7.00pm on Thursday 16 January 2020.

There being no more business the meeting was formally closed at 8.29pm.

Chairman.....

Date.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
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