

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM AT THE CHAPEL, MAIN STREET, HESSAY ON THURSDAY, 17 MARCH 2022

Present: Councillors Mark Barratt (Chairman), Olivia Johnson, Mike Lord, Steve Mills and Harry Ramshaw. Also present were one member of the public, City Councillor Anne Hook and the Clerk, James Mackman.

PUBLIC PARTICIPATION

A resident gave a detailed explanation of the reasons for the planning application for 2 Roecliffe Court.

Councillor Barratt declared a pecuniary interest in planning application 22/00375/FUL and retired from the meeting whilst discussion took place under the chairmanship of Councillor Johnson.

22.016 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

22.017 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Councillors being present there were no apologies.

22.018 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

None.

22.019 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 JANUARY 2022

The minutes of the Parish Council meeting held on 13 January 2022, having been circulated prior to the meeting, were approved, and signed.

22.020 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor, Anne Hook, reported that she has a list of useful City Council Officers and is discussing the problem of vehicles speeding through village when avoiding traffic jams on the main roads.

22.021 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) Registration of Parish Land - To receive an update

Councillor Barratt reported that the Land Registry had been provided with additional information about the allotments and were going to inspect Willow Garth and send a surveyor to look at the Sandpit field.

(b) Hessay Pond including: -

i. The working party to resurface the path & development of the area using the grant received from the City Council

It was agreed that Councillors would meet to reaffirm which area around the pond should be redeveloped and then arrange a date for a working party. **(Action Councillors Barratt & Johnson)**

ii. *Agreeing areas to be trimmed, cutting interval, and inviting tenders.*

It was agreed that the pond area be cut at three weekly intervals from Midsummer (June 21st) to October, the area is to be inspected prior cutting and a buffer of 2m left around any nesting birds, a specification is to be produced and local firms be invited to tender for the work. **(Action Councillor Barratt & Clerk)**

(c) *Willow Garth*

It was agreed that the tenant of Willow Garth be asked to remove the asbestos on the shed and be reminded of his responsibility to remove anything erected should he cease to rent. **(Action Clerk)**
It was agreed to install a donated garden bench into the western end of Willow Garth **(Action Councillor Barratt)**

(d) *Allotments*

It was agreed that the clerk should create and maintain a waiting list for prospective tenants of the allotments. **(Action Clerk)**

(e) *Thief Lane*

No news on this subject.

(f) *Sandpit Field*

No news on this subject

22.007 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the January Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 22/00179/FUL - Replace existing window and door to front elevation with new bay window at Applewood, Main Street.	No objections
Ref: 22/00375/FUL – First floor side extension at 2 Roecliffe Court.	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the City Council had approved the following planning applications: -

- Ref: 21/02588/FUL - Erection of single-storey extension to detached garage after demolition of existing extension (resubmission) at The Grange, Main Street.
- Ref: 21/02593/FUL - Porch extension to front, 2no. canopies to rear at Orchard House, 8 Shirbutt Lane.

22.023 – TO DISCUSS THE PROVISION OF “VILLAGE SIGNS” AT THE ENTRANCES TO THE VILLAGE

A number of designs of village designs were considered. It was agreed that the two proposed signs should be installed on brick pillars. The location in New Road and Main Street were agreed. The City Council Highways is to be asked to give approval for the installation of the two signs. **(Action Clerk & Councillor Ramshaw)**

*Councillor Ramshaw retired from the meeting at this point in the agenda.

22.024 – TO DISCUSS PROGRESS ON THE “20 IS PLENTY” INITIATIVE IN THE VILLAGE.

It was noted that the notices have been bought and installed.

22.025 -TO DISCUSS THE PURCHASE OF A NEW SET OF CHRISTMAS TREE LIGHTS

It was agreed to provide up to £200 for the purchase of Christmas lights. (Action Councillor Barratt)

22.026 - TO DISCUSS THE CONDITION OF THE PAVEMENTS IN THE VILLAGE

It was agreed that Community Payback should be asked if they would be able to cut back the overgrowing vegetation to clear the footpath that runs adjacent to the Methodist Chapel, and to clear the pavement along Shirbutt Lane. (Action Clerk)

City of York Council is also to be asked to clarify the situation regarding vehicles parked on and obstructing pavements and, the relevant information will be posted on the village Facebook group and councillors will speak to owners accordingly (Action Councillor Johnson)

22.027 – TO DISCUSS THE QUESTION OF MAKING ARRANGEMENTS TO MARK THE QUEEN’S PLATINUM JUBILEE

This subject was discussed when the Councillors agreed that they did not have the time to organise any events.

22.028 – TO AGREE TO ADOPT THE REVISED CODE OF CONDUCT FOR COUNCILLORS

It was noted that the current Code of Conduct dates from 2012 and contains references to rules and regulations which have been superseded by legislation. It was agreed to adopt the new Code of Conduct, a copy of which had been sent to each Councillor.

22.029 – TO DISCUSS MEMBERSHIP OF THE YORK BUS FORUM

It was reported that the Parish Council had been approached by the York Bus Forum and asked to become a subscribing member. The forum engages with the local authority and bus companies serving the York area. Subscribing members become delegates who are entitled to participate in monthly meetings. It was agreed that the Parish Council should subscribe to the Forum. A delegate will be sought from residents to represent the village. (Action all)

22.030 – TO RECEIVE A REPORT ON VILLAGE POLICING

It was noted that there had been no incidents reported to the police in January or February 2022.

22.031 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 17 March 2022. The report reflected the receipts and payments (net of VAT) below.

The bank balances on 17 March were: -

Current Account	£500.00
Business Money Manager Account	£13,059.39

(b) To note accounts for payment

	Clerk’s salary – February & March (including backpay)	£328.17	
BP	James Mackman		
BP	HM Revenue & Customs	Income tax – February & March	£82.00
BP	James Mackman	Expenses	£8.75
BP	SSP Direct (Mark Barratt)	20 is Plenty signs	£353.94

(c) *To receive a report on income received*
HSBC Bank interest £0.23

(d) *To appoint an internal auditor*

It was agreed to re-appoint Linda Cariss as the Parish Council's internal auditor for 2022-23

(e) *To confirm the Clerk's pay increase backdated to 1 April 2021*

This was agreed

22.032 – TO RECEIVE THE CLERK'S REPORT:

The Clerk said that he had nothing to report.

22.033 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

It was noted that the correspondence received since the January meeting, as listed below, had already been circulated to the Councillors.

- (a) NYCC - Adoption of Minerals and Waste Joint Plan by North Yorkshire County Council
- (b) Open Spaces Society - January 2022 news
- (c) YLCA - Civility & Respect Project
- (d) YLCA - CloudyIT free training session
- (e) YLCA - NALC Legal Briefing LO1-22: Code of recommended practice
- (f) YLCA - Police & Crime Commissioner N.Y. - Notice of meeting 26 May 2022
- (g) YLCA - Queen's Platinum Jubilee Updates
- (h) YLCA - White Rose Updates
- (i) YLCA - York Branch meeting 17 February
- (j) Youth Commission - Seeking new members

22.034 - TO CONSIDER MINOR MATTERS

(a) The litter in the hedgerow opposite the Industrial estate was mentioned, and despite being reported to City of York Council numerous times it has not been cleared, it was agreed it should be reported again, Councillor Hook offered to assist, it was also agreed that a letter should be sent to the Estate's owners asking for the litter to be removed. **(Action Councillor Barratt, Hook & Clerk)**

(b) It was reported that the hedging in the children's play area in Main Street has grown tall and it was agreed that the City Council be asked to trim back the hedges. **(Action Clerk)**

(c) It was reported that residents are complaining that the Royal Mail is no longer making daily deliveries but often delays delivery for a few days. Businesses in the village have been adversely affected by this. It was agreed that Royal Mail are not honouring the delivery time for first class mail and that a letter of complaint be sent. **(Action Clerk)**

(d) A resident had contacted the Parish Council regarding dog walkers using their field for dog walking, Cllr Barratt reported that he had communicated with City of York Council who had clarified it was the landowners responsibility to manage the matter, and that they are permitted to erect signs or fences as appropriate CoYC had offered to despatch additional signage to him which will be forwarded on. The Cllrs agreed to try and assist resolution by word of mouth.

22.035 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

22.036 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting would be held at 7.30pm on Thursday 19th May 2022. It will be preceded at 7.00pm by the Annual Parish Meeting.

There being no more business the meeting was formally closed at 9.30pm

Chairman.....

Date.....

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