

## HESSAY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 11 NOVEMBER 2015

**Present:** Councillors Mark Barratt (Chairman), Helen Candy, Mike Lord and Ann Watson. Also present was the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

None.

#### **15.112 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

Councillor Barratt welcomed Ann Watson to the Council. Mrs Watson was unanimously elected as a Parish Councillor and signed her Declaration of Office. It was agreed that Councillor Watson attend an induction course to be given by the Clerk prior to the January meeting.

#### **15.113 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **15.114 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies were received and accepted from Councillor Hildreth. Apologies were also received from City Councillor Chris Steward.

#### **15.115 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 SEPTEMBER 2015**

The minutes of the meeting held on 10 September 2015, having been circulated and read, were accepted and signed as a true record.

#### **15.116 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

In City Councillor Chris Steward's absence there was no report.

#### **15.117 – TO MAKE DECISIONS ON PARISH COUNCIL LAND**

*(a) Registration of Parish Land - To receive an update and make appropriate decisions*

It was noted that the paperwork and plans are now with Councillor Barratt.

*(b) Hessay Pond*

It was noted that the grass is still growing and another cut will probably be required.

*(c) Willow Garth*

It was noted that a one-metre strip behind the hedge bordering Willow Garth will probably need a further cut.

It was reported that the newly-planted hawthorn hedge has grown well this season.

*(d) Allotments*

Two plots are still vacant. It was agreed that a notice advertising the two allotments be placed on the notice board and Councillor Barratt agreed to print and laminate a notice to be pinned up by the allotments. **(Action Councillor Barratt)**

(e) *Thief Lane*

No report on this subject.

(f) *Sandpit Field*

No report on this subject.

### **15.118- PLANNING APPLICATIONS**

*To note Local Authority Planning Decisions*

It was noted that there had been no plans for the Local Planning Authority to approve since the September 2015 Parish Council meeting.

### **15.119 - TO DISCUSS BROADBAND PROVISION IN THE VILLAGE.**

It was noted that BT has said it will provide hi-speed broadband to the village but no timescale has been agreed.

### **15.120 - TO DISCUSS LARGE GOODS VEHICLES GETTING STUCK IN SHIRBUTT LANE, THE CONDITION OF THE VILLAGE ROADS, MUD & SWEEPING, POTHOLES, FOOTPATHS AND SIGNAGE**

It was noted that the mud on the roads has been cleared up.

### **15.121 – TO DISCUSS THE REFURBISHMENT OF THE HESSAY SIGN IN MAIN STREET - OPPOSITE NEW ROAD**

The quotation for refurbishing the sign was discussed. It was agreed that the cost was too high and that we should look for a less expensive option. **(All Councillors)**

### **15.122 - TO DISCUSS PROGRESS ON ROAD SAFETY AND TRAFFIC CALMING IN THE VILLAGE AND NEW CONCERNS OF SIGNAGE CONTRIBUTING TO COLLISIONS ON THE A59.**

The Clerk reported that he expected to arrange a meeting with a City Council Officer in the near future when the concerns would be discussed. **(Action Clerk)**

### **15.123 - TO DISCUSS THE JUNCTION OF NEW ROAD WITH THE A59 & THE ENTRANCE TO THE INDUSTRIAL ESTATE IN NEW ROAD**

No report on this subject.

### **15.124 – TO DISCUSS THE PROVISION OF CHRISTMAS LIGHTS IN THE VILLAGE**

Councillor Barratt said that the existing two sets of lights would be put up early in December and taken down for Twelfth Night. It was agreed that another set of lights be bought as per this year's budget. **(Action Councillor Barratt)**

### **15.125 – TO DISCUSS THE BUS SERVICE THROUGH THE VILLAGE**

The City Council has re-introduced a Dial-and-Ride Service. Details of this are to be published in the next Parish Council Newsletter.

### **15.126 – TO RECEIVE A REPORT ON VILLAGE POLICING**

It was note that no incidents had been reported to the police during September and October.

### **15.127 - TO CONSIDER COUNCILLOR TRAINING**

It was agreed that Councillor Watson be booked on to a YLCA training course as soon as a suitably located one becomes available. **(Action Clerk)**

## **15.128 – TO ADOPT THE NEW RECORDING OF MEETINGS GUIDANCE POLICY AND AMEND STANDING ORDERS**

The YLCA had provided an amended version of the guidance policy on the recording of meetings. It was agreed that the policy be adopted and incorporated into the Parish Council's Standing Orders.

### **15.129 - FINANCE**

#### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 11 November 2015. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 11 November were:

Current Account	£500.00
Business Money Manager Account	£9,782.91

#### *(b) To agree accounts for payment*

246	YLCA	Cllr Lord training course	£45.00
247	Information Commissioner	Annual registration fee	£35.00
248	PKF Littlejohn	External auditor's fee	£30.00
249	James Mackman	Clerk's salary net – October & November	£268.32
250	Post Office Ltd	Income tax – October & November	£67.20
251	James Mackman	Expenses	£20.92

#### *(c) To receive a report on income received*

HSBC	Bank interest	£1.03
City of York Council	2 <sup>nd</sup> Half-year's precept	£1,425.00
Northern Powergrid	Wayleave	£15.87

#### *(d) To receive the external auditor's report*

It was noted that the external auditors had given the Parish Council a clean bill of health but had imposed a £30 penalty because the Annual Return had not been received by them by the due date.

### **15.130 - CLERK'S REPORT:**

#### *(a) Progress on clearing the footpath from the Chapel to the village (Min. 15.107a) – (Jan 15)*

A working party to clear the footpath is planned for this November.

#### *(b) Progress on the replacement of the grit bin outside 4 Main Street (Min. 15.107b) – (Mar 15)*

The bin has not yet been replaced. The Clerk is to contact the City Council and urge them to replace the bin as soon as possible. **(Action Clerk)**

### **15.131 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*15.131.01 - It was noted that the correspondence received since the September Parish Council meeting listed below had been circulated to Councillors prior to the meeting*

- (a) CYC - Ward Committees - Listening to Residents
- (b) Joe Ashton – CYC, Our City - September 2015
- (c) Julian Sturdy – 4 E-Bulletins
- (d) Kay Bailey – CYC - Rural West Ward Team meeting - 26 October
- (e) Kay Bailey – CYC - Website information for residents about the ward committee
- (f) Mora Scaife – CYC - Engaging Lunchtimes dates
- (g) NYCC - Passenger Transport Bus Subsidy Reductions - update

- (h) Ruth Potter, NHS - Dial and Ride Service availability
- (i) YLCA - White Rose Update

*15.131.02 - It was agreed that the correspondence received since the September Parish Council meeting, as listed below, be circulated to the Councillors*  
Clerk & Councils Direct - November 2015, Issue 102

**15.132 - TO CONSIDER MINOR MATTERS**

None.

**15.133 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

None.

**15.134 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the following meeting would be held on Wednesday 13 January 2016 at 7.30pm. Subsequent meetings will be held on and 9 March and 11 May 2016.

There being no more business the meeting was formally closed at 9.25pm.

Chairman.....

Date.....2016

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