

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 8.00PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 9 MAY 2018

Present: Councillors Mark Barratt (Chairman), Roger Hildreth, Olivia Johnson, Mike Lord and Ann Watson. Also present were City Councillor Chris Steward, one member of the public and the Clerk, James Mackman.

PUBLIC PARTICIPATION

None.

ANNUAL MEETING

18.041 – TO ELECT A CHAIRMAN FOR THE YEAR

Councillor Barratt was elected as Chairman unanimously.

18.042 - TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Barratt signed the Declaration of Acceptance of Office.

18.043 – TO ELECT A VICE-CHAIRMAN

Councillor Hildreth was unanimously elected Vice-Chairman

MEETING

18.044 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

18.045 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies.

18.046 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 MARCH 2018

The minutes of the meeting held on 10 March 2018, having been circulated and read, were accepted and signed as a true record.

18.047 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Chris Steward: -

- Reported that there have been further objections to the Environmental Impact Assessment recently submitted by the proposed asphalt plant applicant.
- The full Council is to sign off the Local Plan on 17th May.
- He has reported the problems on the village roads to City Council Officers.

18.048 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) Registration of Parish Land - To receive an update

Cllr. Hildreth reported that we are still waiting for the Land Registry to reply to our request to register our land. He said that our solicitor has been doing a first-class job in preparing the presentation for the Land Registry.

(b) Hessay Pond

- i. Councillors are to meet to discuss the site for a picnic table in the pond area.
- ii. Weeds are encroaching on the path and need spraying to kill them (**Action Councillor Barratt**)
- iii. Councillor Barratt is going to spray the path to kill the weeds.

(c) Willow Garth

It was reported that the Jubilee Oak tree has disappeared. There is no explanation for this mystery.

(d) Allotments & the possible of starting a community garden scheme

Four allotments have now been let. Just one remains.

The form for Community Garden Scheme (CGS) has been received from the City Council and Councillor Johnson is to complete this.

(e) Thief Lane

No news on this subject.

(f) Sandpit Field

No report.

18.049 - PLANNING APPLICATIONS

(a) To note Local Authority Planning Decisions

There have been no plans for the City of York Council to consider.

(b) To discuss progress on the proposed asphalt plant on the Hessay Industrial Estate

It was reported that the recently Environmental Impact Assessment has omitted a number of crucial points. And that as yet no new information had been submitted regarding issues with access on New road and the A59.

It was agreed that the Chairman should write to both Upper and Nether Poppleton Parish Councils to ask for support in opposing the proposed asphalt plant development. (**Action Councillor Barratt**)

18.050 - TO DISCUSS PROGRESS ON ROAD SAFETY AND TRAFFIC CALMING IN THE VILLAGE

It was reported that a resident has volunteered to be the lead on the Community Speed Watch programme. A number of residents have shown interest in the scheme, but more would be welcome.

18.051 - TO DISCUSS THE CONDITION OF THE VILLAGE ROADS, VERGES, POTHoles, FOOTPATHS AND SIGNAGE IN THE VILLAGE

It was reported that: -

- (a) It was reported that the Hessay Industrial Estate sign and the Hessay Village sign opposite New Road on the A59 have gone missing. It was agreed that the clerk should report this to the City Council. (**Action Clerk**)
- (b) Councillor Barratt reported having contacted the City Council about the vegetation growing over the pavement along the footpath to the Chapel and that growing over the road at the north side of Shirbutt Lane.
- (c) The Clerk reported having contacted Community Payback about removing the overgrowing vegetation along footpath on the south side of Shirbutt Lane. The person in charge was

working his last week in the post and said he will ask the new incumbent to contact the Clerk at a later date.

18.052 – TO DISCUSS THE PROVISION OF A DEFIBRILLATOR IN THE VILLAGE

- (a) Councillor Johnson reported that the Yorkshire Ambulance Service (YAS) have said that a defibrillator should be in a visible, central location. She is still getting details together.
- (b) The Ward Committee has agreed to give £1,500 towards the purchase of a defibrillator.
- (c) The question of whether the defibrillator should be bought or leased was raised. The Clerk said that the Ward Committee's £1,500 was for the purchase of a defibrillator. He is to enquire if the money can be applied to a lease. **(Action Clerk)**
- (d) The Clerk also reported that the recently installed defibrillator outside the Premier Store in Nether Poppleton was being leased. He is to give Councillor Johnson the details of the person who co-ordinated the installation of the Poppleton defibrillator. **(Action Clerk)**

18.053 – TO RECEIVE AN UPDATE ON PARKING RESTRICTIONS IN FRONT OF THE CHILDREN'S PLAYGROUND IN MAIN STREET

Cllr Steward said that progress on this subject was ongoing.

18.054 – TO DISCUSS BROADBAND PROVISION FOR THE VILLAGE

It was reported that some residents are having difficulty connecting to the superfast broadband.

18.055 – TO DECIDE IF THE PARISH COUNCIL SHOULD HAVE ITS OWN WEBSITE

It was agreed not to pursue the idea of a new website. It was agreed that the current website should contain all the requirements of the Transparency Code. To support this, it was agreed that more than one person, including a serving councillor, should have access to the website.

18.056 - TO CONSIDER COUNCILLOR TRAINING

The Clerk reported that the YLCA has still not yet produced a schedule of training courses for 2018.

18.057 – TO RECEIVE A REPORT ON VILLAGE POLICING

No incidents for Hessay had been reported to the police during March and April.

18.058 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 9 May 2018. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 9 May were: -

Current Account	£500.00
Business Money Manager Account	£10,310.97

(b) To note accounts for payment

326	Hessay Methodist Chapel	Schoolroom rent for 2017-18	£120.00
328	YLCA	Annual subscription	£122.00
329	James Mackman	Clerk's salary – April & May	£272.44
330	HM Revenue & Customs	Income tax – April & May	£69.80
331	James Mackman	Expenses	£7.12

(c) *To receive a report on income received*

An allotment holder	Allotment rent	£20.00
HSBC	Bank interest	£0.84
City of York Council	1 st half-year's precept	£1,825.00

(d) *To agree to subscribe to the YLCA for 2018-19 - £122.00*

It was agreed to subscribe to the YLCA for 2018-19.

(e) *To agree the Annual Governance Statement on the Annual Return*

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the questions is "Yes" and the Chairman and Clerk signed the form.

(f) *To agree the Statement of Accounts on the Annual Return*

The Clerk showed the Chairman supporting evidence as to where the entries in the Annual Return had come from. The Chairman, being satisfied with the answers, put the Annual Return to the vote which was carried. The Chairman and the Clerk then signed the Annual Return

(g) *To sign the exemption form for the Annual Return*

It is a requirement of the external audit procedure that an exemption form is completed, signed and returned to the external auditor if a Parish Council's income or expenditure for 2017-18 was less than £25,000. As the Parish Council falls into this category the Chairman and Clerk duly signed the form.

(h) *To agree the statutory 2% increase in the Clerk's salary from 1 April 2018*

It was agreed to pay the 2% increase as from 1 April 2018.

18.059 - CLERK'S REPORT:

(a) *Progress on the clearance of the gutter and pipe in Shirbutt Lane (Min. 18.036a) - (Jan 16)*

Councillor Barratt reported that he had been in contact with the City Council about this matter.

18.060 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

18.060.01 – The Clerk referred to the following items of correspondence received since the March Parish Council meeting

(a) HMRC - New VAT reference number

(b) YLCA - Data Protection Officer provision notice

18.060.02 - It was noted that the correspondence received since the March Parish Council meeting listed below had been circulated to Councillors prior to the meeting

(a) CYC - Rufforth with Knapton Local Plan

(b) CYC - Asphalt plant update

(c) Explore York Libraries & Archives - Yortime April 2018 and May 2018

(d) Julian Sturdy MP - Two E-Bulletins

(e) YLCA-NALC Chief Executive's Bulletins 12 and 18

18.061 - TO CONSIDER MINOR MATTERS

Councillor Hildreth referred to the Open Farm Sunday on 19th June when he hopes to increase the attendance from last year's 995.

18.062 – TO CONSIDER ITEMS FOR THE NEXT AGENDA

Provision of a picnic table in the pond area
The requirements of the GDPR
A Privacy Notice for the Parish Council’s website

18.063 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting would be held on the third Wednesday in July i.e. the 18th.

There being no more business the meeting was formally closed at 9.53pm.

Chairman.....

Date.....

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