

## HESSAY PARISH COUNCIL

### MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT 8.00PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 8 MAY 2013

**Present:** Councillors Mark Barratt (Chairman), Helen Candy, Andrew Hardcastle and Roger Hildreth. Also present were four residents and the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

None.

#### **13.036 - ELECTION OF CHAIRMAN**

Councillor Barratt was proposed and seconded and unanimously elected as chairman.

#### **13.037 - TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Barratt signed the Declaration.

#### **13.038 - ELECTION OF VICE-CHAIRMAN**

Councillor Hildreth was proposed and seconded and unanimously elected as vice-chairman.

#### **13.039 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **13.040 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apoloies for absence were received from Councillor Penny Taylor.

#### **13.041 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 MARCH 2013**

The minutes of the meeting held on 13 March 2013, having been circulated and read, were accepted and signed as a true record.

#### **13.042 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

City Councillor Chris Steward was attending the Ward Committee meeting in Upper Poppleton so there was no report.

#### **13.043 – TO MAKE DECISIONS ON PARISH COUNCIL LAND**

*(a) Registration of Parish Land - To receive an update and make appropriate decisions*

Councillor Hildreth is looking to ask a local solicitor to witness the Statutory Declarations and to ask her if her firm will carry out the legal aspects of the registration.

*(b) General maintenance of the pond area*

It was agreed that Stuart Cariss be asked to continue looking after the grass cutting in the pond area.

**(Action Cllr. Barratt)**

(c) *Willow Garth*

i. *Report of working party*

Owing to the inclement weather there had been no working party. As birds have started nesting it was agreed that no work should be carried out until the autumn.

(d) *Allotments*

i. *Rabbit-proof fencing*

A quotation from W E Jameson of Masham for £235.05 for rabbit-proof fencing was accepted.  
**(Action Councillor Hildreth)**

ii. *Vacant allotment*

It was noted that an allotment had become vacant. Councillor Hardcastle said that a non-resident was interested in renting the allotment. It was agreed that the allotment should be let initially for one year and that the allotment agreement would contain a clause to say that should a village resident require an allotment the non-resident would have to give up his allotment at the end of the year. **(Action Clerk)**

(e) *Request to rent the land adjacent to Old School House*

The request to rent the land was considered. It was agreed that as the current tenant has a pre-1986 secure tenancy agreement he can't be asked to vacate the land or sublet it so the request was rejected. It was agreed that if the tenant gives up the land then the Parish Council will reconsider the request.

(f) *Other areas*

None.

### **13.044 - PLANNING APPLICATIONS**

*To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application:

- Ref: 13/00353/FUL - Single-storey rear extension at Shirbutts, York Road by Mr Richard Dixon.

### **13.045 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION INCLUDING SUPERFAST BROADBAND AND CONTINUING THE PARISH COUNCIL'S WEBSITE**

It was noted that the current website agreement comes to an end in September 2013. Councillor Candy is to confirm the renewal cost for another 24 months for the website, domain and hosting.  
**(Action Councillor Candy)**

It was agreed that the report on the Parish Council's activities over the last year as presented to the Annual Parish Meeting should be circulated to all residents for whom email addresses are available. At the bottom of the report will be a request for email addresses for those for whom the Parish Council has no email address. This will give a greater audience for future Newsletters. **(Action Councillors Barratt and Hardcastle)**

There was no news on the installation of superfast broadband on the village.

**13.046 - TO DISCUSS ROAD AND PATH SWEEPING, POTHoles, BROKEN SIGNS AND THE STATE OF THE FOOTPATH IN NEW ROAD AND SHIRBUTT LANE**

It was noted that the City Council had agreed to repair the pothole opposite the entrance to the Industrial Estate on 9 May.

It was also noted that the chevron on the sharp bend in Atterwith Lane has been damaged again. The City Council is to be asked to carry out the repairs. **(Action Clerk)**

**13.047 – TO DISCUSS THE SUBJECT OF THE ENTRANCE TO THE INDUSTRIAL ESTATE IN NEW ROAD**

The Clerk reported that the City Council had written to say that it “would not provide improvements to the access road / junction of a privately owned industrial estate. Consideration will have given to the suitability of the site as an industrial estate before any planning permission was granted. If any changes or improvements were identified as being required before the site was used as an industrial estate they would have been made at the expense of applicant before planning permission was granted.” It was agreed that this had missed the point and that initially the Parish Council is looking for advice on what could be done rather than have a third party pay for any work. It was agreed that the Clerk should make the City Council aware of this and arrange a meeting with a City Council Officer on site. **(Action Clerk)**

**13.048 - TO DISCUSS SIGNAGE TO DETER DRIVERS OF VEHICLES IN EXCESS OF THE WEIGHT LIMIT GOING THROUGH THE VILLAGE**

The Clerk reported that he had contacted the City Council about this problem and had supplied them with photographs of the existing signs. The Parish Council had received the following reply. “With regard to the weight limit restriction. It would appear that the 7.5T except for access restriction is signed adequately with the additional provision of a route direction signs directing goods vehicles to the industrial estate. The success of this type of restriction lies with enforcement, which falls within the remit of North Yorkshire Police. Further signing would not make any difference to vehicle movements at the location on the photographs.

“It may be possible to install an information sign at the B1224 / Mill Lane junction to encourage goods vehicles to continue along the B1224. This will be added to our work programme and investigated in the next 8 weeks, I instruct that the technician dealing with the work up date you on their findings and proposed action.”

It was agreed to await the City Council’s report before taking further action.

**13.049 - TO DISCUSS HOW TO CELEBRATE THE TOUR DE FRANCE PASSING THROUGH THE PARISH ALONG THE A59 IN 2014**

Several ideas for celebrating this event were put forward. It was agreed to continue canvassing opinion in the village and advertise the event on the Parish Council’s website and in Newsletters.

**13.050 - TO RECEIVE A REPORT ON VILLAGE POLICING**

The following incidents were reported to the police during March and April 2013:

10 Mar	Autocrime	Catalytic convertor taken	New Road
11 Mar	Autocrime	Catalytic convertor taken	Main Street
18 Apr	Theft	Batteries removed	Shirbutt Lane

### 13.051 - FINANCE

#### (a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 8 May 2013. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 8 May were:

Current Account	£500.00
Business Money Manager Account	£8,978.82

#### (b) To agree accounts for payment

217 YLCA	Annual subscription	£107.00
218 James Mackman	Clerk's salary net – April & May	£260.04
219 Post Office Ltd	Income tax – April & May	£65.00
220 James Mackman	Expenses	£6.38

#### (c) To receive a report on income received

HSBC	Bank interest	£0.88
City of York Council	First half-year's precept	£1,375.00
HMRC	VAT refund	£11.16

#### (d) To agree to subscribe to the YLCA for 2013-14 - £107.00

It was agreed to subscribe to the YLCA for the current year.

#### (e) To revise the Parish Council's Standing Orders

Prior to the meeting the Clerk had circulated a revised set of Standing Orders incorporating the latest information from NALC. It was resolved to adopt the revised Standing Orders.

#### (f) To agree the Statement of Accounts on the Annual Return

The Clerk had given the Chairman an explanation of the figures in the Statement of Accounts on the Annual Return prior to the meeting. The Chairman told the Councillors that he had confirmed the figures and it was agreed that he and the Clerk should sign the Return.

#### (g) To agree the Annual Governance Statement on the Annual Return

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the questions is "Yes" and the Chairman and Clerk signed the form.

### 13.052- CLERK'S REPORT:

#### (a) Progress on the clearing of vegetation off the pavement and gutter in Shirbutt Lane (Min. 13.031b) – (May 12)

It was reported that the remainder of the pavement and gutter in Shirbutt Lane had been cleared of vegetation and that Community Payback had continued along Main Street and the Councillors were greatly appreciative of the work done. The Clerk is to write a letter of thanks to send to Community Payback. **(Action Clerk)**

#### (b) Progress on refurbishing the seat by the pond (Min. 13.031c) – (Jul 12)

The seat has not been refurbished.

#### (c) Progress on the removal of vegetation at the junction of Shirbutt Lane and the A59 (Min. 13.031e) – (Jul 12)

It was agreed that the vegetation is not a problem at the moment. The subject will be reviewed at the July meeting.

**13.053 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*13.053.1 - The Clerk referred to the following items of correspondence:-*

- (a) CYC - Bus User Group - request for participants
- (b) The external audit papers had been received from Littlejohn
- (c) A letter from the People's Postcode Trust to say that our application for a grant for rabbit-proof fencing at the allotments had been rejected

*13.053.2 - It was agreed that the correspondence received since the March meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct - May 2013, Issue 87
- (b) Environment Agency - Further on permit
- (c) Rural Action Yorkshire - Country Air - Spring 2013, Issue 125
- (d) The Archway - Spring 2013
- (e) YLCA - White Rose Update etc., May 2013

**13.054 - TO CONSIDER MINOR MATTERS**

None.

**13.055 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

None.

**13.056 - TO AGREE THE DATE OF NEXT MEETING AS WEDNESDAY 10 JULY 2013 AT 8.00PM**

Some of the Councillors would be attending the Harrogate Show on 10 July so it was agreed that the next meeting be held on Wednesday, **3 July** 2013 at 7.30pm. Subsequent meetings will be held on 11 September and 13 November.

There being no more business the meeting was formally closed at 9.55pm.

Chairman.....

Date.....

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